

February 10, 2014

Parents/Guardians:

It's speech time again! Students will be required to present either a traditional speech or an oral presentation this year. They may choose an appropriate topic of their choice and their speech/presentation should be between 3 – 5 minutes long. An oral communication project can contain visual props, posters, or computer presentations. **However, the student must orally communicate for the entire time.** One student will be chosen from Grade 4 to participate in **The Royal Canadian Legion** Public Speaking Contest if he/she desires. This contest will take place on Sunday, March 2 and it will be the student's responsibility to attend. Information about this event will be provided at a later date. I have sent home with the students a speech outline page which they may or may not use to help them organize their work. I have also included a rubric which I will be using to mark their presentation in class. Please review this with your child.



**Important Dates:**

Speech topic due: **February 13**

Good copy given to teacher to keep (a copy can be made): **February 20**

Class speeches/oral presentations: **February 24, 25**

The Royal Canadian Legion Public Speaking Contest: **March 2, 2014**

Thank you,

*Mrs. Quaglia*

*Mrs. Merlo*

# SPEECH EVALUATION

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

TOPIC: \_\_\_\_\_

TIME: \_\_\_\_\_

DELIVERY	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Appearance (Poise, Posture)	slouches/leans/ teeters	occasionally leans or teeters	good stance	good stance with use of gesturing
Voice (Volume, Clarity)	inaudible much of the time	inconsistent use of volume and clarity	uses good volume and clarity	excellent use of volume, clarity, and expression
Manner (Natural, Eye Contact)	makes minimal eye contact with the audience	makes some eye contact with the audience	makes good eye contact with the audience	continuous eye contact with the audience
Memorization	reads almost entirely from cards	reads some of the time	relies very little on cards	presented entirely from memory
Time Limit	exceeds or is under the time limit by <i>more than</i> 30 seconds	exceeds or is under the given time limit by 30 seconds	presentation is extremely close to 3 to 5 minutes long	presentation is exactly 3 to 5 minutes long.

QUESTIONS	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Does the presenter answer appropriately?	Gives minimal responses to questions asked	shows some understanding of questions/topic	gives good explanations that show knowledge of topic	explanations are detailed, showing good knowledge of topic